



1. Introduction

1. Welcomed to the 4th RMIT Music Committee Meeting (24-04-2013)
2. Meeting Begins at 6:05pm
3. Attendees:
 1. Present: Trent, David, Geordie, Heidi Innes-Zuber
 2. Apologies: Lauren, Tim, Frazer, Damien, Bridget,
 3. Absent: Declan
4. Quorum not established
 1. Meeting shall henceforth be known as 2nd RMIT Music Committee Discussion

2. Confirmation of Previous Minutes

1. Minutes from:
 1. RMIT Music 3rd Committee Meeting (14-03-2013)
 1. Unable to be moved due to lack of Quorum
2. Publication
 1. RMIT Music 3rd Committee Meeting (26-03-2013)
 1. Unable to move due to lack of Quorum

3. Business Arising from the Previous Minutes

1. No business arising

4. Reports

1. President's Report
 1. Attended the Arts Council meeting and confirmed the amount of funding we will receive
 2. Successful Trivia Night
2. Vice President's Report
 1. No report given
3. Treasurer's Report
 1. Apparently we have received about \$4000 funding (plus \$1000 base funding).
 2. Current financial state:
 1. Credits
 1. We have about \$400 in the committee draw (and we made \$40 from Trivia),
 2. but almost nothing in the bank (went to camp accommodation).
 2. Debts
 1. We owe \$260 to Sports for the bus, to be paid when funding in
 2. \$2000 to me for the T-Shirts.
 3. So a camp will cost \$2000, but we make around \$1000.

3. If we are planning to run a camp semester 1 next year:
 1. We should be leaving \$1500 in the bank to pay for it.
 2. If not about \$1000 in the bank is fine to run semester 1 next year.
4. In summary, everything is fine, Just don't spend lots of money until I get back.

4. Band Reports

1. Strings

1. We have increased our numbers by 2.
2. An off-shot of the core (4) members will be playing a single piece, can be either in the first or second half of concert.
3. We have 2 out off the 3 songs chosen for concert.

2. ROCS

1. 28 people at last week rehearsal
2. Most are paid members, those that haven't paid will do so
3. Princess Ida rehearsals are coming along nicely
4. Summary: everything going well

3. Stage Band

1. Disappointing turnout

4. Concert Band

1. Concert band went good

5. Recorder Ensemble

1. We know what we are playing (mostly)
2. We know who is playing (probably)
3. Blow in:
 1. We had one person attend a blow in on French music held by the VRG at the church.
 2. It was a great day, lots of different recorder and conducting techniques, we played some music well and not quite as squeaky as you would think.
 3. Massive turnout, more than 30

5. Musical Directors Report

1. Nothing to report

5. Agenda Items

1. Funding- reflection, future plans

1. Same approximate amount that we normally get
 1. We would like to get more next time
2. Recommendations are the same as always, more receipts and quotes, again
3. Camps
 1. Need to almost know where to go before the semester
 2. We can call up different places to get accurate quotes
4. Possibly put in some funding for ukelele group when it is up and running

2. Concert- Confirm MCs, running order, posters, formal invites, performance details and stage plans
 1. -MCs are confirmed, Tim and David
 2. The running order can be similar to other years; maybe recorder, strings, rocs, manga, intermission, concert and stage
 3. On Posters, we assume the winning design will be the programme front
 1. Trent likes the presents and balloons one, more movement,
 1. Jemma's looks hand drawn, it is fine either done that way or computer generated
 2. Geordie likes them all
 3. General consensus to get more feedback from the Committee or general membership perhaps,
 4. Lauren is willing to do the programs again
 5. -Jenny has ideas about who we should send the formal invites to up the formal chain of RMIT, just waiting for the decision of the poster so that it can be sent as an attachment.
 6. Performance details
 1. A 7pm start
 1. By no later then 5pm for performers
 2. Theatre
 1. booked from 4 or 5 until 10 or 11 we will have to check
 2. No payment asked as of yet, hopefully next semester the same
 3. Post Concert Function
 1. In discussion
 7. Stage Plans and Programme details
 1. Stage plans and programme details are sent out, return forth with
 2. -If the Stage Plans can be put into the Committee Draw and the performance details e-mail back to the RMIT e-mail by May 10th allowing week before the concert to follow up anything, and finalise the program
3. Ukelele on campus with Heidi Innes-Zuber
 1. Helping early childhood teachers connect with students with music
 1. Not all graduates are able to give the children guidance in music
 2. There is only a brief introduction to music
 3. Not all the teachers can sing, recorder would be good but it requires wind, ukelele allows them to speak while playing
 2. Location
 1. Maybe 202 or the main building
 2. Contact Lynda (Link Arts) to get aid in getting a room
 3. Teacher
 1. 2 people who know ukelele teacher within the group
 2. There is a 'music teachers melbourne' database
 3. Trent to look up some teachers and email them out

4. Maybe email Frazer and ask how much we could put aside to help out initially
5. 10 people is a reasonable group size for each session, not too many to stop people getting the attention they need
6. We will email the 'email details' out for what we find
7. We will not charge the ukelele students general membership fees

6. Other Business

1. Bin missing

1. We suspect property services or custodial staff
2. Talk to Melissa Delaney about it
3. Make it known we are not impressed, and shall take measures

2. Ben Batt life membership

1. Trent takes issue this discussion, to be brought at the next meeting
 1. Life memberships are not to be given for sole as recognition purposes. There should be a way to recognise contribution aside from Life memberships
 2. Purpose of the life membership to be defined properly in the constitution, eligibility may need to be redefined in the
 3. Define a term of service as an active term (i.e. semester or year) as previously defined being 60% attendance at one or more ensemble or 50% attendance and committee role during that term. And make it all due to unanimous committee consent
 4. redefine subclause 5.a.i as outstanding service not pending committee approval
 5. Formalising: next meeting, (properly formatted)

7. Next meeting proposed for Wednesday 8th of May, 5pm,

1. Possible meeting before if required based on committee requests.
2. Discussion closes at 7:14pm
3. Information Required for Next Meeting:
 1. **Programme details: conductor biographies, personnel, and pieces**
 2. **Stage Plan**

8. Action Plan:

1. All representative committee members
 1. **PROGRAMME DETAILS**
 2. **STAGE PLANS**
 3. **Ensure all conductors submit a biography if they want to be included in the programme**
 4. **Ensure any additional documentation or content are sent in in ample time to be formatted and inserted into the programme**
2. Trent
 1. Look up ukulele teachers
 2. Write constitutional amendments or give a brief to the secretary to write up