



1. Introduction

1. Welcomed to the 1st RMIT Music Committee Meeting (08-02-2013)
2. Meeting begins at 4:43pm
3. Attendees
 1. Present: Lauren, Tim, Frazer, Trent, Bridget, Damien, David (4:56pm), Georgie (5:30pm)
 2. Apologies: None
 3. Absent: Declan

2. Confirmation of the Minutes of the Previous Meeting

1. Minutes of the 15th Meeting of 2012 (10-10-2012)
 1. Moved by Trent
 2. Seconded by Frazer
2. Minutes of the Strategic Planning Day (2012)
 1. Moved by Trent
 2. Seconded by Frazer

3. Business Arising from the Minutes

1. Strategic Planning Day
 1. Dates are no longer correct for Orientation (see Item 5.2)

4. Reports

1. President's Report
 1. Correspondence:
 1. Expression of Interests: 7 emails
 1. Everyone claps
 2. Sent out rehearsal email
 3. Ezzy says Hi, via Lauren's phone
 2. Jenny running Orchestra
 3. Room booked for year
2. Vice President's Report
 1. "Nothing"
 2. Pub night choices are up to Tim
 3. Tim needs to discuss with the committee on any other (Non Pub Night/Party) event
3. Treasurer's Report
 1. On vacation during April-June
 2. 3 shirts bought so far
 3. Before rehearsals begin going to go to the office
 4. Acquittal and new Budget before Frazer goes
 5. Camp deposits paid for
 6. Two sheets of paper in draw for Payment List
4. Secretary's Report
 1. Current Minutes outstanding from folder are 9,10,13,15
 2. All minutes will be uploaded to the drive (and perhaps the folder in the room), only current ones are to be kept on the website
5. Ensemble Representative Reports
 1. Recorder Consort

1. Low turn out, to be expected in the first week
2. ROCS
 1. AIV went great
 1. ROCS is one of the more popular choirs
 1. No infighting, politics or untoward feelings internally and externally
 2. Market Day
 1. Sold final ROCS T-shirt
 2. Forgot to take the RMIT Music polos
 2. Yes for a performance at the city
6. Musical Director's Report
 1. Orchestra will begin soon
 1. Trent will not be present as he does not play any classical orchestral instruments
 2. No mention of Orchestra on the website as of yet
 2. Damien needs to have a go at the web-page write up
 3. Turn on the fans when everyone leaves the room
 1. Sign on door recommended

5. Agenda Items

1. Camp
 1. Deposit is going to put in when we get to the camp
 2. Lone forest almost burned down
 3. Bus
 1. Email sports
 2. \$600 if we went commercially
 3. \$300 via Link
 4. Check on the fuel before leaving
 5. Is fine to use, just needed to be drained and cleaned out
 4. Schedule still undecided as of yet, Lauren's draft available
 5. 4pm earliest time to get to the site
 6. Nothing really to organise apart from groceries, etcetera
 7. Bridget may arrive at 4pm
 1. Frazer driving the bus.
 2. Written personal medical records required
 1. First aid
 3. Need someone to listen to the Terms and Conditions
2. Orientation Day
 1. Dates:
 1. Brunswick, 12pm-2pm, 5/3
 2. Bundoora, 12pm-2pm, 6/3
 3. City, 12pm-2pm, 7/3
 2. Consider a performance for Concert Band
 3. Confirm additional space not main stage
 4. Presence
 1. David- City and Bundoora
 2. Tim- City, maybe Brunswick
 3. Frazer- City
 4. Bridget- no to the stalls yes to playing
 5. Trent- Bundoora, City, maybe Brunswick
 6. Lauren- all, driving to Bundoora
 7. Geordie- City, Brunswick probably, Bundoora no
5. Promotion
 1. Everyone to wear polos

- 2. We need flyers
- 6. Plan
 - 1. Meet at 10:30am at Brunswick for stall
 - 2. 11am at City, meet at the band room
- 7. A discussion on the temporal length of the 'O-Days', 12-2pm for all
- 8. David gesticulates and waxes lyrical on the “Orientation Group,” facilitating thoughts by all
- 9. Banner
 - 1. Good height
 - 2. David to get all of those that are available
 - 3. Definitely keep 2, maybe give the rest to Arts
 - 4. See if we can trade some for free printing
- 10. Book the room for a meet and greet on the first Friday of March
- 11. TAFE days
 - 1. No official notification about it from the Orientation Organisers/ RMIT Events (Item 5.2.8.)
 - 2. Hypothetically the main days should be enough
 - 3. A ROCS presence could be enough in itself
- 3. Concert - RMIT Music's 10th Birthday
 - 1. Lauren says “Happy Birthday for 'RMIT Music' 10th Anniversary” to be a theme for the Midyear concert
 - 1. Trent writing a song
 - 2. Theatre booked
 - 1. Money situation not worked out as of yet
 - 1. Arts Forgot?
 - 2. Cost can be given to us with the Arts Council funding if needed
 - 3. UFR not available
 - 1. Our room may be available
 - 2. Hypothetically we could have it at another venue, such as the Melbourne Central Lions, or Oxford Scholar
 - 4. Invite past members to the RMIT Music 10th Anniversary Concert
 - 1. Bridget has some names for the list
- 6. Other Business**
 - 1. Committee meetings (semester 1)
 - 1. Broader recommendations
 - 1. No Monday meetings
 - 2. No Wednesday meetings until week 10
 - 2. Next meeting
 - 1. Need one before Orientation
 - 2. Tuesday the 5th of March
 - 2. Instruments not serviced as of yet
 - 3. Social memberships
 - 1. Agreed to be a good idea
 - 2. \$5 cost for membership
 - 3. A special descriptor to show that they are social members rather than standard members
 - 4. Website
 - 1. Use it, we can't break it
 - 2. Changing/migrating data centres
 - 1. New one is in Chicago, Ill.
 - 3. May experience some site failures until migration is complete
 - 5. Committee Members

1. Concert Band
 1. Bridget is the Ensemble Representative
 2. Lauren technically the current President
2. Jenny and Sandra to be on the committee mailing list
6. Trent to talk to Arts on photocopying and printing
 1. Arts are supposed to offer photocopying and printing as they prohibit collectives from applying for the costs associated with these acts in the Arts Council Funding
7. Emailing
 1. We don't own our current email address, Lucy from Link Arts
 2. We can pay to get a google affiliated address and incorporate our 'google apps' over to the new address
 1. We missed out on the free period
 1. Frazer laments
 2. May be unneeded
 1. But we should find out what happens when she leaves

7. Date of Next Meeting

1. Meeting Closes at 5:39pm
2. Next meeting; Tuesday, 5th March, 5:30pm

8. Action Plan

Committee Member	Task	Deadline
Lauren	Add Jenny and Sandra to the email list	
	Check about the Theatre situation	
Tim	Decide on venues for the pub nights	
	Start thinking of other events that might be applicable for the collective	
Trent	Ask Arts about: Photocopying and Printing Email account details	ASAP
	Check about: Brunswick Pianos servicing fees Instrument servicing costings	ASAP
David	Ensure minutes of last year are in the folder	ASAP
	Bring banners, et al. to the music room	
	Begin tinkering with minute uploads on the websites	
Damien	Play around with the website and	
Bridget	Look over lists of previous members who might be interested in the 10 th Anniversary	
Anyone	Talk to Skye if she has had any thoughts on the banner design	