



1. Introduction

1. Welcome to the 14th RMIT Music Committee Meeting (23-09-2014)
2. Meeting begins at 6:32pm
3. Attendees:
 1. Present: David Andrew Damien Trent Rhiannon Cate
 1. Late: Alan (6:54)
 2. Apologies: Geordie Lettisia Aaron
 3. Absent:
4. Quorum (6 people from the committee) established

2. Confirmation of Previous Minutes

1. Minutes from: 02-09-2014
 1. Moved: Cate
 2. Seconded: David
2. Publication
 1. Correct the appendices. Reconfirm at next meeting.

3. Business Arising from the Previous Minutes

- 1.
- 2.
- 3.

4. Reports

1. President's Report
 1. Appendix A
2. Vice President's Report
 1. Appendix B
3. Treasurer's Report
 1. Appendix C
 2. Received the 'grant up for grabs'. We received \$500.
 3. It has to be used for expendable objects the concert. Will be used for the payment of Kaleide, pianist, scores
 4. It will need to be acquitted within one month
 5. CO will have a pizza night and RMIT will cover any difference after the members contribute money.
4. Band Reports
 1. Chamber Orchestra
 1. Appendix D
 2. Concert Band
 1. Appendix E
 3. Flute Ensemble
 1. Appendix F
 4. Recorder Ensemble

- 1. Appendix G
 - 5. ROCS
 - 1. Appendix H
 - 6. Stage Band
 - 1. Appendix I
 - 7. Ukulelified
 - 1. Appendix J
 - 5. Musical Director's Report
 - 1. Nothing to report
- 5. Agenda Items**
 - 1. Concert
 - 1. Stage plans have been submitted by Ukes, ROCS, Manga, Concert, Recorders and Orchestra
 - 2. Program info has been submitted by the same groups
 - 3. Running order
 - 1. Manga
 - 2. Welcome
 - 3. Ukes
 - 4. Recorders
 - 5. Flutes
 - 6. Chamber Orchestra
 - 7. Interval
 - 8. ROCS
 - 9. Raffle
 - 10. Concert Band
 - 11. Thank you and life membership
 - 12. Stage Band
 - 4. MC - Alan has volunteered
 - 5. Stage manager - Trent
 - 6. We should create a concert folder with all notes, booking confirmations, stage plans, etc
 - 7. Equipment
 - 1. List is in Drive in the Stage Plans folder. Reps to check and make sure it is correct.
 - 8. Raffle
 - 1. Queensbury and Oxford have been contacted. xford voucher is in the drawer
 - 2. David still to ask Kit to bake
 - 3. Trent to look into gift cards for music stores
 - 4. Look into purchasing raffle prizes (can be acquitted)
 - 5. Ask Pete about his family's olive oil (not purchase it)
 - 9. Intermission
 - 1. We are not allowed to serve alcohol in Kaleide. We will have juice and soft drinks.
 - 2. 2 large bottles each of soft drink and juice
 - 10. After party
 - 1. RUSU room is booked from 8:30pm-12:00am for the after party

2. Each of the committee members will bring a plate and RMIT will purchase additional food. Cate will be able to purchase food. Chips and lollies. Cate will also get plastic cups and raffle tickets if needed
3. RMIT will purchase drinks. One case each of beer and cider. No Moscato as we have some left from camp. 2 large bottles each of soft drink and juice. Cate will get soft drinks and juice. Trent to get beer and cider.
11. RMIT to feed members before the concert. Pizza. We will need to supervise the food.
12. Trent will start on the program
13. Alan to do the promotional poster
14. Front of house
 1. Rhi. Ask at concert and stage rehearsals for a second person. 2 people from the first half will need to take over at interval
15. Arrive to set up at 4:30. Have everything set up by 6 so we can eat and Ukes can do a sound check. CO may need to check the keyboard volume.
16. We need someone to take photos. Ask Bridget if she is coming and is willing.
17. Trent to set up Zoom and record concert.
2. NAS Update
 1. We have had support re: us needing our own room. We do not yet have a date for the move or a location but this should all be confirmed and done by the end of the year.
 2. By 2016 the program should be completed and we should have a new permanent home.
- 6. Other Business**
 1. Date for the AGM
 1. 14/11/2014
 2. 7:30 start
 3. If your there before the meeting starts you get free entry to the after party. Otherwise \$5 entry
 2. Andrew still looking for possible replacements for Concert Band rep
 3. Alan will work with Aaron re: social media
 4. We would like ice skating to happen soon after the AGM as an RMIT Music social event
- 7. Next Meeting Proposed for Monday October, 18 at 6:30pm**
 1. Meeting Closed at 7:50pm
- 8. Action Plan**
 1. All
 2. David
 3. Aaron
 4. Cate
 5. Trent
 6. Rhiannon

7. Reps
8. Damien
9. Andrew
10. Geordie
11. Lettisia
12. Alan

Appendix A

Role: President

What has happened:

- I have booked both Kaleide Theatre for the performance and the RUSU meeting room for the after party, we just need to submit the Kaleide paperwork to confirm.
- Still no definite date or location for the NAS move, we'll discuss this later
- The Oxford has authorised a voucher for the raffle, still waiting on the Queensberry
- Another round of chocolates have been ordered

What is happening:

- Paperwork for Kaleide will need to be submitted
- Chocolates are due to come in on Friday, with payment required no less than 28 days later
- Nothing extra to the concert at this stage

What will/could happen:

- Process document drafting is still in the works, I just haven't had the time yet to dissect it yet.
- I still have to go through UNIONE and back date events/retire some non-active members

Appendix B

Role: Vice President

Past Events:

None to report

Upcoming Event:

Event has been created for the end of year concert
so far 22 people have confirmed attendance

Other:

Appendix C

Role: Treasurer

Bank Balance: \$5174.66

Income: since 30/06/2014 \$0.00

Expenses: since 30/06/2014 \$0.00

Upcoming Cost: None

Reimbursements: None

Other

- Acquittal application is now online, is coming along well

Appendix D

Role: RMIT Chamber Orchestra Representative

Attendance:

How many attendees have you had over the past x weeks?

We are averaging 9-11 over the past few weeks. We had our second rehearsal with wind musicians to prepare for concert 2 of 5 wind musicians turned up. We are getting frustrated due to some wind musicians unable to attend rehearsals

Is this good, bad or stable?

We are getting regulars back but still we not all turn up at once. We need to get more violins to balance out the group.

Musical decisions:

Any additions or removals of pieces?

No new pieces have been selected for the concert at this staged. We have our 4 pieces selected for the concert (our theme is composers beginning with 'B'). 1 String only, 2 Orchestral and finally 1 Orchestral + Choir

Any other notes on musical decisions.

We will have our Last Major Rehearsal with Wind and ROCS on the 26th of September in order to prepare those musicians for the concert. It is hoped that we can get everyone who intends to preform there.

Performances:

Has your ensemble done any?

N/A

If so how were they?

N/A

Do you have any coming up?

N/A

General comments:

Any other general insights or interests from your ensembles?

Appendix E

Role: Concert Band Representative

Attendance:

How many attendees have you had over the past x weeks?

10-12

Is this good, bad or stable?

Stable.

Members are turning up, but not necessarily all at once meaning certain parts are missing in each rehearsal.

Musical decisions:

Any additions or removals of pieces?

None

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

It would be good if we had more brass, we only have one trumpet.

Any other notes on musical decisions.

None

Performances:

Has your ensemble done any?

None

If so how were they?

N/A

Do you have any coming up?

Nothing aside from the Concert.

General comments:

Any other general insights or interests from your ensembles?

None

Has anyone come to you with committee business?

None

Appendix F**Role:** Flute Group**Attendance:**

How many attendees have you had over the past x weeks?

3

Is this good, bad or stable?

stable

Musical decisions:

Any additions or removals of pieces?

no

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Nice now that we are trying to use a bass flute too.

Any other notes on musical decisions.

Performances:

Has your ensemble done any?

no

If so how were they?

NA

Do you have any coming up?

General comments:

Any other general insights or interests from your ensembles?

Has anyone come to you with committee business?

Appendix G

Role: Recorder Consort Representative

Attendance:

How many attendees have you had over the past x weeks?

About the normal amount, five.

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

We are doing:

- Puttin' on the Ritz
- Pizzicato Polka
- Radetsky March
- Rock around the clock

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

We have all four voices covered with an extra player floating between soprano, alto and tenor.

Any other notes on musical decisions.

Damien Melis is formally becoming the musical director as of this concert.

Performances:

Has your ensemble done any?

No

If so how were they?

N/A

Do you have any coming up?

After the concert, we will most likely do the St. Vincent's Hospital Christmas performance.

General comments:

Any other general insights or interests from your ensembles?

None

Has anyone come to you with committee business?

None

Appendix H

Attendance:

How many attendees have you had over the past x weeks?

Generally around 20 members

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

Nothing has been removed at this time.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Fairly evenly balanced.

Any other notes on musical decisions.

No

Social sides:

Has your ensemble been doing anything social over the between meeting periods?

Weekly pub dinners.

Performances:

Has your ensemble done any?

We performed at RMIT Link Arts & Culture's Switch On the Lightbulb on Friday September 19th.

If so how were they?

The choir sounded excellent. There was a tendency to get a bit too loud (resonance is exciting) but the quality of sound was quite good.

Do you have any coming up?

RMIT Music Showcase Concert.

Get Your ROCS Off! – Our queer cabaret in collaboration with Queermance

Melbourne to be held on October 25th at Hares & Hyenas in Fitzroy.

General comments

Any other general insights or interests from your ensembles?

Has anyone come to you with committee business?

RMIT Events is no longer in charge of Orientation Day. Tim Smith is chairing the committee that is now in charge of it.

Appendix I

Role: RMIT Stage Band Representative

Attendance:

How many attendees have you had over the past x weeks?

5-8

Is this good, bad or stable?

bad

Musical decisions:

Any additions or removals of pieces?

Currently deciding which piece the band is able to perform, with the absent of musicians due to personal circumstances. Lack of brass section and rhythm has affected us greatly.

Any other notes on musical decisions.

N/A

Performances:

Has your ensemble done any?

N/A

If so how were they?

N/A

Do you have any coming up?

N/A

General comments:

Any other general insights or interests from your ensembles?

We are currently trying to find musicians that are able to fill in vital parts for the upcoming concert.

Appendix J

Role: Ukulelefied Report 23/9/2014

Attendance:

How many attendees have you had over the past x weeks?

We have 3 new-to-RMIT-music members this semester plus Damien who is now coming regularly. Sally and Cate have other commitments this semester. We have had 6-7 people each week. The Uke + go-go dancing + dinner works surprisingly well in recruitment. Purely from the ensemble's perspective I think a later start time would be beneficial however I personally love dancing after uke so the early start will have to stay.

Is this good, bad or stable?

Super awesome! It does make it a little harder to manage the group but the variety in arrangement possibilities is great. Also we have 2 more singers.

Musical decisions:

Any additions or removals of pieces?

Some of the new members have brought along pieces so the current repertoire contains some recent pop songs instead of my usual preference for old pop songs. This is good. We have almost enough repertoire to do a lunchtime gig of our own or similar however I'm in the middle of my honours thesis so it will be a while. Or maybe a Christmas concert with other ensembles.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?
Ukulele heavy. The guitarron is handy for depth. Ukuleles make handy percussion instruments.

Any other notes on musical decisions.

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Performances:

Has your ensemble done any?

Nope

If so how were they?

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Do you have any coming up?

The End of Year Concert

For the concert we will be doing (order not decided):

Someone Like You as performed by Adele. Tina will sing.

Clocks by Coldplay, I'm singing.

Sunny Afternoon by The Kinks, I'm singing.

Want You Gone by Jonathon Coulton from Portal 2. Din is singing.

We timed it last week and it'll be just under 15 mins

General comments:

Any other general insights or interests from your ensembles?

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Has anyone come to you with committee business?

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