



1. Introduction

1. Welcome to the 13th RMIT Music Committee Meeting (02-09-2014)
2. Meeting begins at 6:32pm
3. Attendees: Trent Rhiannon Damien Andrew Geordie David Lettisia Aaron Alan
 1. Present: David Andrew Cate Geordie Damien Rhiannon Trent
 1. Late:
 2. Apologies: Aaron Lettisia
 3. Absent:
 4. Quorum (6 people from the committee) established

2. Confirmation of Previous Minutes

1. Minutes from: 10-08-2014
 1. No need to pass quorum not established
2. Minutes from 03-08-2014
 1. Moved: Geordie
 2. Seconded: Damien
3. Publication
 1. No objections
 2. Rhiannon to do

3. Business Arising from the Previous Minutes

- 1.
- 2.
- 3.

4. Reports

1. President's Report
 1. Appendix A
 2. Minutes from Arts Council presented and emailed around
2. Vice President's Report
 1. Appendix B
3. Treasurer's Report
 1. Appendix C
 2. We still have a few things to pay off. We will write cheques today.
 3. We received \$2227 for RMIT funding. Most of this was for camp. They did not give us funding for upkeep of instruments as this is meant to come out of 'base funding'
 4. We will apply for a grant for Concert Band funding

5. We are down to about 2 boxes of chocolates so will deposit money soon and order new boxes (we will try and be more specific in our requests of what we get)
4. Band Reports
 1. Chamber Orchestra
 1. Appendix D
 2. Concert Band
 1. Appendix E
 2. Andrew has asked Dean to think about being rep for next year as he will be a student. Dave would be another possibility
 3. Flute Ensemble
 1. Appendix F
 4. Recorder Ensemble
 1. Appendix G
 5. ROCS
 1. Appendix H
 2. Cabaret coming up in October. Posters will be done soon.
 6. Stage Band
 1. Appendix I
 7. Ukulelified
 1. none submitted
 2. A few new people turned up
5. Musical Director's Report
 1. we need to sort out a venue for the concert ASAP.
 2. Link Arts will be keeping the booking for Kaleide during the day but are happy to let us use it in the evening on the 3rd of October
 3. David to confirm this booking

5. Agenda Items

1. Camp - Reflections
 1. Logistics
 1. 2 vans was good. We should continue looking at other kinds of vans that are cheaper.
 2. We could potentially borrow the Werribee trailer for the next camp
 2. Food
 1. Worked quite well. We underestimated on bread for the initial shop and left a few things off the list.
 3. Rehearsals
 1. Went well and were productive. Each group that came had at least 2 rehearsals.
2. Concert
 1. Venue is sorted
 2. We need to put out feelers for someone to do advertising posters
 3. Damien to start a design brief this week

4. Ensemble reps need to submit the following items no later than 20 September
 1. Performers (sorted by Surname)
 2. Pieces and Composers/Arrangers (in performance order)
 3. Stage Plan
 4. Equipment List (as descriptive as possible)
 5. Short conductor bio (if required)
 5. Trent to put the program together. If it does not open correctly in his version of word he may need to ask someone else to do it
 6. We will provide pizza before the concert again. Maybe have it in the room behind the bar to stop random people eating it?
 7. David to ask Events about booking the UFR.
 8. We will need to organise 3 raffle prizes
 1. David to contact the Oxford and Queensbury
 2. Ask Kit to make cookies?
 9. Committee to 'bring a plate' for the after party
 10. RMIT to provide drinks and some basic nibbles
 11. Dress is Concert Blacks with a splash of red
3. NAS Discussion
1. Swanston street buildings are getting developed.
 2. We have been asked to provide asset lists and justify use of buildings and rooms.
 3. Because of the development we will be moved. Geordie has heard a few suggestions from Melissa and will get them in writing.
 4. Jenny has knocked back a few suggestions as they do not meet our requirements
 5. There is no formal timeline for this. We will receive tance with the move. We may have no say in when this happens but we will want to supervise movying equipment
 6. Photos and all asset information (values) need to be collated. Geordie will upload this to UniOne
4. Life Membership Suggestion Discussion
1. Minimum membership is currently 4 years. She is just short of this but David is arguing that her service qualifies her for life membership.
 2. Life membership feels like a 'sorry for what happened' gift.
 3. It feels pointless giving it out as she has already left the group and will probably never return.
 4. It would be more appropriate to give her a gift in acknowledgment of her efforts
 1. Appreciation award - maybe word it as outstanding commitment to the committee and collective. Outline specifics of why the award is being given in the speech

6. Other Business

1. Send all complaints about us moving to Geordie in email form geordiemarsh@gmail.com
- 2.

7. Next Meeting Proposed for Tuesday September, 23rd at 6:30pm

1. Meeting Closed at 8:10pm

8. Action Plan

1. All
2. David
3. Aaron
4. Trent
5. Cate
6. Rhiannon
7. Reps
8. Damien
9. Andrew
10. Geordie
11. Lettisia
12. Alan

Appendix A

Role: President

What has happened:

- Open Day happened, discussed at the meeting (and possibly to be brought up at this meeting)
- Camp has happened, (reflections to be discussed at this meeting)
- The RMIT Music Collective has been successfully funded ~\$2,200, the outcomes that have been allocated funding are the camp and concert, I assume
- We have had more expressions of interest and the interested parties have been given information and invited to come along to their respective ensembles

What is happening:

- In discussions with Link Arts and Culture over the use of Kaleide for the Showcase concert, if we are successful then we will be sharing it for the day.
- RMIT Link is hoping to see a potentially massive expansion in music and musical events on RMIT, similar to what has happened to the dancing groups and collectives, by 2016 a 1000% increase on this years active membership. Whether we do reach 300 in total (or group) remains to be seen, however any increased level of support will undoubtedly be greatly appreciated
- Due to the New Academic Street development, we will be relocating at some stage. Discussion to occur later this meeting.

What will/could happen:

- A meeting should happen either between Katie Pain and myself, or Katie and Cate, or the three of us, regarding a more thorough breakdown of the funding
- Process document drafting is still in the works, I just haven't had the time yet to dissect it yet.
- I still have to go through UNIONE and back date events/retire some non-active members

Appendix B

Role: Vice President

Past Events:

Primary schools were sent apology due do being unable to perform during band camp.

Upcoming Event:

None to report

Other:

Appendix C

Role: Treasurer

Bank Balance: \$4553.59

Income: since 10/08/2014 \$590.00

Expenses: since 10/08/2014 \$990.00

Bus hire \$990.00

Upcoming Cost:

Reimburse David for camp \$1000.00

Reimburse Cate for camp food \$261.00

Reimbursements:

Reimburse Trent \$128.23

Reimburse Yass \$177.89

Other

- RMIT Music funding successfully gained \$2227.00
- RMIT Concert Band unfortunately didn't receive any funding due to an error in the application
- Concert band will apply for a 'grant up for grab' to try and help cover expenses in the rest of the semester.

Appendix D

Role: RMIT Chamber Orchestra Representative

Attendance:

How many attendees have you had over the past x weeks?

We are averaging 5-8 over the past few weeks. We had our first rehearsal with wind musicians to prepare for concert 2 of 5 wind musicians turned up so we will try to run another next rehearsal if everyone is available.

Is this good, bad or stable?

We are getting regulars back but still we not all turn up at once. We need to get more violins to balance out the group.

Musical decisions:

Any additions or removals of pieces?

No new pieces have been selected for the concert at this staged. We have our 4 pieces selected for the concert (our theme is composers beginning with 'B'). 2 String only, 1 Orchestral and finally 1 Orchestral + Choir

Any other notes on musical decisions.

We are also preparing ourselves for performances. We will have our second rehearsal with Wind part on the 5th of September in order to prepare those musicians for the concert, pending everyone is available. It is hoped that we can hold another rehearsals closer to the data.

Performances:

Has your ensemble done any?

Open Day

If so how were they?

Open Day went well; we performed in Casey Plaza with great success. This followed by a short break for ROCS and Recorder to preform before CO performed again. We had a good turnout of musicians 6 in total.

Do you have any coming up?

N/A

General comments:

Any other general insights or interests from your ensembles?

Jenny suggests that we send an email to gather exact details about our relocation, as she can't provide us with details as it is a conflict of interest on her part. We are moving before the end of the year to a new location somewhere. We need to know where, when, how etc. of the move to prepare ourselves. She also suggested that we prepare the room so we don't need to rush later and loss track of the smaller details and items we own.

Appendix E

Role: RMIT Concert Band Representative

Attendance:

How many attendees have you had over the past x weeks?

We are averaging 10-12 over the past few weeks.

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

We are progressing well with pieces for the concert. In addition to refining the main pieces for the concert, we are looking at some additional pieces to play so that we have some new material to maintain interest within the ensemble. Last week we looked at Farandole.

Any other notes on musical decisions.

N/A

Performances:

Has your ensemble done any?

N/A

If so how were they?

N/A

Do you have any coming up?

N/A

General comments:

Any other general insights or interests from your ensembles?

Andrew has been working on the Concert Band President Operating Manual, will be done at some time in the future.

Appendix F**Role:** Flute Group**Attendance:**

How many attendees have you had over the past x weeks?

3

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

Nope

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

NA

Any other notes on musical decisions.

NA

Performances:

Has your ensemble done any?

No

If so how were they?

NA

Do you have any coming up?

Concert

General comments:

Any other general insights or interests from your ensembles?

NA

Has anyone come to you with committee business?

NA

Appendix G

Role: Recorder Consort Representative

Attendance:

How many attendees have you had over the past x weeks?
About the normal amount, I have heard

Is this good, bad or stable?
Stable

Musical decisions:

Any additions or removals of pieces?
None

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?
With the addition of Dean and Andrew moving to tenor we have complete scoring for SAT and SATB arrangements.

Any other notes on musical decisions.
None

Performances:

Has your ensemble done any?
Open Day

If so how were they?
As expected, a bit of interest generated. But not too much.

Do you have any coming up?
Just the concert

General comments:

Any other general insights or interests from your ensembles?
None

Has anyone come to you with committee business?
None

Appendix H

Attendance:

How many attendees have you had over the past x weeks?

Generally around 18 members.

Is this good, bad or stable?

Less than ideal, but all parts are covered.

Musical decisions:

Any additions or removals of pieces?

Nothing has been removed at this time.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Fairly evenly balanced.

Any other notes on musical decisions.

La Vie Boheme and Fixer Upper have both been re-typeset and piano-only versions have been written.

Social sides:

Has your ensemble been doing anything social over the between meeting periods?

Weekly pub dinners.

Performances:

Has your ensemble done any?

None since Orientation

If so how were they?

Not applicable.

Do you have any coming up?

RMIT Music Showcase Concert.

Get Your ROCS Off! – Our queer cabaret in collaboration with Queermance Melbourne to be held on October 25th at Hares & Hyenas in Fitzroy.

General comments

Any other general insights or interests from your ensembles?

Has anyone come to you with committee business?

Appendix I

Role: RMIT Stage Band Representative

Attendance:

How many attendees have you had over the past x weeks?

Averaging of 10-12 members

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

Progressing well in current selection of pieces. About to conclude specific parts that either need tuning or rhythm assistance.

With an addition of a singer, 'Don't Know Why' was briefly looked at.

Any other notes on musical decisions.

N/A

Performances:

Has your ensemble done any?

N/A

If so how were they?

N/A

Do you have any coming up?

N/A

General comments:

Any other general insights or interests from your ensembles?

None