



1. Introduction

1. Welcome to the 11th RMIT Music Committee Meeting (03-08-2014)
2. Meeting begins at 11:21pm
3. Attendees:
 1. Present: Trent Rhiannon Damien Andrew Cate Yassin
 1. Late:
 2. Apologies: David Alan
 3. Absent: Geordie Lettisia Aaron
4. Quorum (6 people from the committee) established

2. Confirmation of Previous Minutes

1. Minutes from: 20/07/2014
 - 1.
 2. Moved: Trent
 3. Seconded: Andrew
2. Publication
 1. No objections, Rhiannon to do

3. Business Arising from the Previous Minutes

1. Still need to get the double bass fixed. Quote is between \$150-\$300 but this may not include all things that need to be fixed.
- 2.
- 3.

4. Reports

1. President's Report
 1. Appendix A
2. Vice President's Report
 1. N/A
3. Treasurer's Report
 1. Appendix B
 2. Funding had to be mixed and matched between the applications/acquittals to make the numbers match
 3. We still need to pay for bus hire, accommodation and Kaleide (from Sem 1 concert)
4. Band Reports
 1. Chamber Orchestra
 1. Appendix C
 2. Concert Band
 1. Appendix D
 2. We now have a trumpet
 3. Flute Ensemble
 1. Appendix E

- 2. Numbers are steady. Running as normal.
- 4. Recorder Ensemble
 - 1. Appendix F
- 5. ROCS
 - 1. N/A
- 6. Stage Band
 - 1. Appendix G
 - 2. We now have a trumpet and a new sax player
 - 3. Working on a small group to perform at camp (if performances happen)
- 7. Ukulelified
 - 1. N/A
- 5. Musical Director's Report
 - 1. Nothing to report
- 5. Agenda Items**
 - 1. Orientation
 - 1. Went badly
 - 2. Groups played well despite the circumstances
 - 1. Space was horrendous. There was music all over the place that overpowered the small groups. We had to move locations quite a bit.
 - 3. One person signed interest sheet. Not many people were spoken to
 - 4. Link Arts could have had a better stall arrangement
 - 1. No space was given to collectives; we were part of Link Arts.
 - 2. We need to find a way to have us/Link as part of RUSU area at Orientation
 - 3. We need to put more pressure on Link Arts/Events to be located with RUSU at events like this.
 - 5. Try to get a sand bag/rope for the banner.
 - 2. Open Day
 - 1. Still waiting on a place for us to set up. Asked for a space with power points. CO is some form will play.
 - 2. Is it worth doing?
 - 1. We will only be advertising to potential new student. Will they remember us?
 - 3. Camp
 - 1. How many people will be attending?
 - 1. Stage – 6 Friday day + 1/2 Friday night
 - 2. Concert – 5-ish
 - 3. Not sure about other groups
 - 2. All reps need to take a computer to the next rehearsal and get members to sign up/pay
 - 3. We will need space for
 - 1. 1 double bass
 - 2. Up to 3 cellos
 - 3. Bari
 - 4. Other smaller instruments

5. Personal Bags
4. We will get the normal 12 seater and an 8/9 seater (imax, etc)
 1. Get David to hire the car. Rhiannon to get a list of kinds of cars from Yassin to give to David.
5. All reps need to add to the equipment list. All items that need to go will need to be on the list.
6. We will need to figure out a way for non-students to pay for camp. UniOne product is not working.
 1. Make direct debit details available and use cash and receipt book.
 2. Post this under the camp event (facebook)? Reps to make their members aware of this and promote camp
7. Trent to update the camp form tonight to include a dietary requirements field
8. David/Aaron to follow up on where we will be performing
 1. We will expect to perform for about 45 minutes in total. 1 hour with set up and pack up.
 2. 3 to 4 groups performing
9. If we don't perform we will get to the camp as soon as we are able and have rehearsals.
 1. Meet will either be 9am or 12pm depending on performances
10. Food and drinks
 1. It is cheaper and better to get drinks in Melbourne
 1. Trent and Yass to organise
 2. We need to get the previous shopping list from David to update the list on the Drive
 3. All go to the camp and then a few people to go shopping straight away. Either Fraser or Yass will need to drive
11. We need to distribute a list of personal equipment to bring
12. For the barbecue night we should do roast veggies in addition to meat and salad.
4. Concert
 1. We do not have a venue yet. Will we go with Story Hall (we do not have a quote yet but will be about \$1000 more than Kaleide)
 1. What do we do if we don't get Story Hall?
 2. Keep looking into venue ideas. Lecture Theatres?
 2. We need to contact ROCS and Katie for a poster design. Contact Katie for assistance in promoting the concert
6. **Other Business**
 1. Proposal of Life Membership – Lauren
 1. To be discussed further at the next meeting
 - 2.
7. **Next Meeting Proposed for Sunday August, 10 at 2:00pm**

1. Meeting Closed at 12:38pm

8. Action Plan

1. All
2. David
 1. Organise the hire of another vehicle
 2. Follow up on and confirm where we will be performing (maybe with Aaron if he has made initial contact)
 3. Provide the shopping list from the previous camp/update the file to reflect the notes
3. Aaron
4. Cate
 1. Make direct debit details available (I'm assuming you have these) for camp and membership payments where UniOne doesn't work
5. Trent
 1. Update camp form to include a dietary requirements field
 2. Organise purchase of drinks for camp with Yassin
6. Rhiannon
 1. Get a list of potential vehicles from Yassin and give to David
7. Reps
 1. Take computer/tablet to next few rehearsals and get your members to sign up and pay for membership and camp (if attending)
 2. Add to the camp equipment list in Drive. This needs to include all equipment that needs to be taken up Friday Day. Personal AND RMIT instruments/equipment. Anything not on the list may not be packed.
8. Damien
9. Andrew
10. Geordie
11. Lettisia
12. Alan

Appendix A

Role: President

What has happened:

- Orientation has happened, although I do need to be filled in on that, with regards to sign ups, performances and attendance.
- The mini-bus for camp has been booked, and the invoice has been sent through.
- We have had between 5-10 expressions of interest so far, mainly for the choir, and they have been given the relevant information and hopefully we should see an increase in numbers.

What is happening:

- Open Day organisation is going well, with a 5m x 4m space requested with power points/electrical capabilities for performance. So we should be hearing soon where on the city campus we will be placed.
- I will be sending the email to the secondary schools either Thursday or Friday morning. So that they have a week of telling their students (plus we might know where our performance venue is by then).
- We still need to get people signed up/buying the product for camp.

What will/could happen:

- I will be emailing Kay Kinder with regards to Kaleide theatre as we still have not been invoiced.
- I still have to go through UNIONE and back date events/retire some non-active members

Appendix B

Role: Treasurer

Bank Balance: \$5,244.71

Income: since 20/07/2014 \$
Membership purchase \$20.00
Camp (Non Student) \$60.00

Expenses: since 20/07/2014 \$0.00

Upcoming Cost: Camp accommodation (excluding deposit) \$1100.00
Bus Hire \$495.00

Reimbursements: None

Other

- Both Funding for RMIT Music and Concert Band have been submitted.
- Acquittals for last semesters funding has also been submitted.

Appendix C

Role: RMIT Chamber Orchestra Representative

Attendance:

How many attendees have you had over the past x weeks?

We had a good turnout in the past couple of rehearsal. We are averaging 5-8 over the past few weeks. Last week a new violist (exchange student) joined us, so I am on violin this semester.

Is this good, bad or stable?

We are getting regulars back again but still we are missing a fare few. We need to get more violins to balance out the group.

Musical decisions:

Any additions or removals of pieces?

No new pieces have been selected for the concert at this staged. Only the Jesu collaboration with ROCS.

We are looking for another 3-4 pieces. Jenny is suggesting the Elizabethan Symphony by Binge. This would require some more winds parts. It will be our Orchestra pieces for the concert. We will also look at the Jamaican Rumba by Benjamin.

Any other notes on musical decisions.

We have been experimenting with repertoire over the next few weeks. We are also preparing ourselves for performances.

Performances:

Has your ensemble done any?

Orientation Day on the 24th of July.

If so how were they?

It went well we attempted to perform on the Chess Board in Casey Plaza, it was too windy. We eventually moved to the area between the Library and Cafeteria. We played three or four pieces. We had many people walk past and we had a member of ROCS hand out flyers.

Do you have any coming up?

So far it seems that we are going to be performing at Open Day with good numbers.

General comments:

Any other general insights or interests from your ensembles?

Jenny still wants to do our own concert. She is trying to organise a venue, First Site Gallery at no expense.

Appendix D

Role: Concert Band

Attendance:

How many attendees have you had over the past 2 weeks?

12-14

Is this good, bad or stable?

Stable

Musical decisions:

Any additions or removals of pieces?

Addition of Les Miserables.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Had one trumpet attend last week. Still do not have any other brass.

Any other notes on musical decisions.

None.

Performances:

Has your ensemble done any?

Nope

If so how were they?

N/A

Do you have any coming up?

General comments:

Any other general insights or interests from your ensembles?

None.

Has anyone come to you with committee business?

None.

Appendix E

Role: Flute Group

Attendance:

How many attendees have you had over the past 2 weeks?

3

Is this good, bad or stable?

stable

Musical decisions:

Any additions or removals of pieces?

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Fine

Any other notes on musical decisions.

Performances:

Has your ensemble done any?

Nope

If so how were they?

NA

Do you have any coming up?

General comments:

Any other general insights or interests from your ensembles?

Has anyone come to you with committee business?

Appendix F

Role: Recorder Consort Representative

Attendance:

How many attendees have you had over the past x weeks?

Between 2-5

Is this good, bad or stable?

Reasonably good as we get back in the swing of things.

Musical decisions:

Any additions or removals of pieces?

Currently the pieces we have for the concert, are Puttin' on the Ritz, and possibly March Militaire (Schubert), although that probably requires more players than we currently have.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc?

Currently missing Tenor lines for SATB arrangements, otherwise fine.

Any other notes on musical decisions.

I have given Damien creative control over the ensemble, with the exception of one piece I would like to be included, which is Puttin' on the Ritz. Of course any musical choice still needs to go through ensemble approval, and there is a chance that any piece chosen at this stage may not be chosen for the next concert.

Performances:

Has your ensemble done any?

Orientation

If so how were they?

We had Damien and Din play duets, I believe they went fine.

Do you have any coming up?

Probably on the camp we will have SATB Disney pieces maybe some trios and duets. Depending on times, etc.

General comments:

Any other general insights or interests from your ensembles?

None

Has anyone come to you with committee business?

None

Appendix G

Role: Stage Band Representative

Attendance:

How many attendees have you had over the past x weeks?
9-10.

Is this good, bad or stable?
Stable

Musical decisions:

Any additions or removals of pieces?
Sing Sing Sing, was replaced with a more complex arrangement.

How is the scoring of the ensemble, top heavy, bottom heavy, section heavy, etc
Overall balanced, additional percussion would be nice.

Any other notes on musical decisions.
None

Performances:

Has your ensemble done any?
None

If so how were they?
n/a

Do you have any coming up?
n/a

General comments:

Any other general insights or interests from your ensembles?
none

Has anyone come to you with committee business?
None