



1. Introduction

1. Welcomed to the 7th RMIT Music Committee Meeting (10-07-2013)
2. Meeting begins at 5:37pm
3. Attendees:
 1. Present: Lauren, Tim (6:04), Frazer, Trent, David, Bridget, Theo (Geordie's Proxy)
 2. Apologies: Declan, Geordie, Damien,
 3. Absent: None
4. Quorum established

2. Confirmation of Previous Minutes

1. Minutes of the 6th RMIT Music Committee Meeting (07-06-2013)
 1. Lauren moves
 2. Trent seconds
2. Publication
 1. Unanimous agreement that the confirmed minutes of the 6th RMIT Music Committee Meeting (07-06-2013) be published

3. Business Arising from the Previous Minutes

1. None

4. Reports

1. President's Report
 1. The locks to the music room and the storage room were changed by property services. They promptly forgot to get keys made for the new locks and have changed the locks back to the original locks pending further action.
 2. UNIONE
 1. After successive meetings with Katie Paine and other Link UNIONE staffers Lauren and Trent had a day to update the group:
 1. Products
 1. Student product for the camp has been created, but needs approval
 2. Non-student product for the camp has been created and approved
 3. Student and Non-student memberships have been created and approved
 4. Polo product created and approved
 5. Trent to test the non-student option and Lauren to test the student option
 2. Groups with in groups have been created
 1. Login to renew memberships and then get added to specific groups

3. Membership for group and purchase of the membership product is a prerequisite for purchasing the camp product and subsequent attendance at the camp
 2. When all approvals have been completed, and testing has been completed and passed at an acceptable standard then details will be posted on the website and the system will be completely operational
 3. Some constructive criticisms are being compiled on the system and execution
2. Vice President's Report (Not by Tim)
 1. 'Property services have received a nomination for the lock fiasco/saga'
 3. Treasurer's Report
 1. The bank account has \$5,800
 2. Amounts owed:
 1. \$250 for last semester's Link Sports and Recreation Bus hire (not including petrol payment for a full tank, which is covered in an immediate manner)
 2. \$2400 to Frazer for the shirts and camp
 3. Amount received:
 1. \$350 from Pete Greco for our broken keyboard
 4. Not many people paid for the entire year in membership fees, with most people opting for the 'new membership package' (first semester membership with polo)
 4. Band Reports
 1. Strings
 1. The turnout for the past month has been low.
 2. I believe String Ensemble should play at Open Day and orientation.
 3. We need to recruit more violins as we will have 4 lower string musicians next semester.
 2. ROCS
 1. Not Bankrupt, as of the ROCS committee meeting (an RMIT Music subcommittee)
 2. Started rehearsals for the ROCS Choral Competition Contest
 3. Camp
 1. Geordie is in attendance, there will be a cake
 2. Camp should be mentioned at rehearsals
 4. Princess Ida
 1. Told that there was no way that we can collect entry fees unless it is via the UNIONE method
 1. Geordie is going to follow up
 2. Good that this has been brought to the committee's attention
 3. No handling money personally (cash)
 2. At least \$500 in donations received

3. Stage Band

1. The baritone saxophone is required for the practice (see Item 5.2)
2. Not a huge turnout; Yass, Mitch and the saxophone section
3. Not sure as of yet on Camp attendance or participation
4. Still a potential opening at the Wangaratta Jazz festival if there is enough of a positive response
5. A subset of the Stage Band is performing at the Civil and Chemical Engineering Prize Night on the 8th of August
 1. Planning to create an invoice and use Yass' ABN rather than to use the RMIT Music details for now

4. Concert Band

1. On break at the moment, returning on the 15th of July

5. Recorder Consort

1. Two returning members; Joy and Yuki
2. We had two members attend a Victorian Recorder Guild Blow-In on Fantasies/Fantasias
3. Asked for and received advice from the Musical Director on time allowance for the Showcase Concert, 15–20 minutes

5. Musical Directors Report

1. Strings to learn to play the Fawlty Towers Theme, and then to perform it at times of comedic circumstance and at Trent's whim and request
2. Vinnie has borrowed the RMIT Music Baritone Saxophone and hasn't returned it as of yet.
 1. We may have to exercise chastisement
3. Lost 9 kilograms

5. Agenda Items

1. Camp – performances, bus booking confirmed, trailer

1. Two performances on Friday
 1. Tate St, in Geelong, prospectively before lunch (during the middle period)
 2. Queenscliff PS, prospectively at 2:30pm(–ish) (during last period)
 3. We will need approximately 30 minutes in set up time, and some extra time to find the venue
2. Two performances are generally the normal procedure for Saturday, with one about 11am(–ish) and then an afternoon performance 2:30–3:00pm(–ish)
3. No Bedding is required at this camp, explicitly mentioned from the camp site owner, and especially from people recently overseas
4. Generally 1–2 cars are required for transport of equipment, allowing the bus to be used as the primary source of transport for attendees
5. A trailer is not required at this camp, according to current estimates of equipment, as there are no major percussion instruments being brought

6. The costs for this camp are \$50 for RMIT students and \$60 for non-RMIT students
 7. Sign Up form is in the works, and should mention if they are:
 1. Meeting at the room and requiring lift back
 2. Arranging their own transport
 3. Meeting at the camp and requiring lift back (Friday)
 8. It would be good if we could organise that all of the late comers could arrive on the same train so that we may better facilitate
 9. Activities; board games, beach cricket, vortex, Uno, etc
 10. Theme; pyjamas
2. Open Day
 1. Confirmed; Recorder and Strings
 2. Stage Band; maybe
 3. Concert Band; not sure
 4. No emails from Aleng Joses (RMIT Events Coordination) as of yet
 3. Mid-year Orientation
 1. A definite presence at the City campus
 2. Brunswick and Bundoora optional if people are already there otherwise RMIT Link Arts and Culture will be able to do an appropriate job

6. Other Business

1. Constitutional Amendments
 1. Section 7, point 1: the deletion of 'and address' from the subsection 'The full name and address of each member'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
 2. Section 12, sub section (c): the deletion of 'agendas and' from the sentence 'The Secretary will be responsible for the accurate minutes from each meeting and ensuring agendas and information is disseminated amongst relevant members.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
 3. Section 12, sub section (c): the insertion of 'and supplementary documentation' to the sentence 'The Secretary will be responsible for the accurate minutes from each meeting and ensuring information and supplementary documentation is disseminated amongst relevant members.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
 4. Section 12, sub section (c): the replacement of 'fo' with 'of' in the sentence 'The Secretary has responsibility of all aspects fo meetings with the exception of chairing.'

1. Tim questions the term 'offo' within the version with the 'Track Changes' function on. As stated above the two words are discrete and exclusive, and would not be included in that manner.
2. Moved by David
3. Seconded by Lauren
4. Approved
5. Section 12, sub section (c): the addition of 'and setting the agenda' in the sentence 'The Secretary has responsibility of all aspects of meetings with the exception of chairing and setting the agenda.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
6. Section 20, second paragraph: the insertion of 'h' in the sentence 'The signatories will be the President, the Treasurer and anoter nominated member of the Executive.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
7. Section 20, third paragraph: the replacement of 'Union' with 'Link' in the sentence of 'Link Arts on behalf of the governing body of RMIT Union can freeze, after an initial warning, all the collective's accounts and assets if there is a case of impropriety on behalf of the Collective'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
8. Section 20, paragraph 3: the replacement of 'Union' with 'Link' in the sentence 'RMIT Union will in the case of impropriety and if necessary, proceed with legal action against the executive of the collective.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved
9. Section 26, paragraph 1: The replacement of 'must be' with 'should' in the sentence 'If the President chooses to send a delegate to Arts Council the delegate must be a RMIT Student.'
 1. Suggested that 'should' changed to 'should be'
 2. Moved by David
 3. Seconded by Lauren
 4. Approved
10. Section 26, paragraph 2 the replacement of 'e' with 't' in the sentence 'If an ensemble chooses to apply for funding through the Arts Council that ensemble must send its own RMIT studene delegate.'
 1. Moved by David
 2. Seconded by Lauren
 3. Approved

11. Points were made over the square root of negative one, which appeared instead of standard filled bullet points upon exporting the changed document into a PDF form. The official version will have bullet points not imaginary numbers
2. Poster
 1. No reply from Skye on the poster draft that she sent in earlier
 2. Lauren adapted it to the committee's potential specifications
 3. The design needs to be lighter to allow the text to be legible
 4. However, it is a good design
3. Creative Youth Award
 1. The deadline has passed already for this year, however it may be a good opportunity to nominate some of our members for recognition and awards in the future
 2. David intends to look over the terms and conditions and other forms
 1. David to send the link to Frazer to go over as well
7. **Next meeting proposed for Wednesday, July, 24th at 5:30pm**
 1. Meeting Closed at 6:23pm
8. **Action Plan:**
 1. Lauren
 1. Testing the Student Products on UNIONE
 2. Tim
 1. IT skills could do with some brush-up (Gmail, track changes, excel)
 3. Frazer
 1. None
 4. Trent
 1. Testing the Non-Student Products on UNIONE
 2. Piano Tuning
 3. Instrument Servicing
 5. David
 1. Read through the Creative Youth Award conditions and prepare a report
 2. Adapt the Constitution and formalise the amendments for presentation at the AGM for the general collective membership
 6. Ensemble Representatives
 1. Remind ensemble members that there is a camp coming up and impress upon them the importance of the event.
 2. As above for Open Day